ADMINISTRATIVE - INTERNAL USE ONLY

SPECIAL BULLETIN

O F F I C E   O F   T R A I N I N G

NO. 4-78   24 August 1978

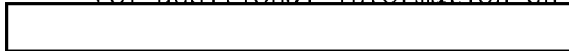## INFORMATION SCIENCE FOR MANAGERS

DESCRIPTION

The Information Science Center (ISC) is introducing a one-week course, Information Science for Managers, to replace two current courses--Information Science for Managers I and Information Science for Managers II. The new course will present an overview of various quantitative techniques and methodologies and will illustrate their application to management problems. The course will enable the manager to identify some of the capabilities and limitations of systematic methods of analysis in intelligence analysis and management.

The techniques described in this course are treated in greater detail in four other ISC courses: System Dynamics (two weeks), Basic Statistical Concepts for Analysts and Managers (two weeks), Applied Analytical Techniques (two weeks), and Decision Analysis (one week). Managers interested in "hands-on" training in the application of these methodologies should consider enrolling in one or more of these courses.

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For additional information on Information Science for Managers,

DATES OF OFFERING: 16-20 October 1978
                                   5-9 February 1979
                                  30 April - 4 May 1979
                                  30 July - 3 August 1979

LENGTH: One week, full-time

PLACE: Chamber of Commerce Building

FREQUENCY: Four times a year

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SUBJECT: Information Science for Managers

CLASS SIZE: 15 Minimum; 25 Maximum

ELIGIBILITY: GS-11 and above officers, and those with equivalent military rank, who hold professional assignments in an intelligence organization. Previous technical, scientific, mathematics, or computer training is not necessary.